

**MINUTES OF THE FINANCE COMMITTEE OF STAMFORD BRIDGE
PARISH COUNCIL HELD IN THE PARISH OFFICE ON THURSDAY
18TH JULY 2013 at 7.30pm**

Present: Councillor Kealey – Chairman
Councillor Butterfield
Councillor Clarke
Councillor McEnaney

1. To receive apologies for absence.

Apologies received from D King Clerk & Principal Financial Officer

2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

There were no declarations made by members

(b) To note dispensations given to any member of the Council in respect of the agenda items listed below.

There were no dispensations requested.

3. Public Session (Members of the public will adhere to the rules set by the Council for this session which will last a maximum of 15minutes).

There were no members of the public present.

4. To confirm the minutes of meeting held on the 25th March, 2013 as a true and correct record.

Minutes of the meeting on 25th March 2013 are approved and signed as a true and correct record.

The minutes were unanimously approved as a true and accurate record.

5. To review matters outstanding from the last meeting.

Any matters outstanding are covered in the agenda of the meeting.

6. To review receipts and payments to the 18th July and to agree information to be reported to the next Parish Council Meeting.

Receipts and payments to the 8th July were reviewed. The Chair advised the meeting that due to unexpected legal costs of £650 been incurred as a result of

the equipment store been built, there would be an overspend on professional fees of in the order of £650. This would be reported to the next Parish Council meeting. There were no other areas of concern resulting from the review. The Chair asked that in future the review of receipts and payments and year end projection be undertaken by D King as was agreed at an earlier Finance Meeting.

7. To review the draft financial regulations and agree action required.

The response of ERNLLCA to the draft financial regulations has still not been received and therefore this agenda item will be placed on the next meeting's agenda.

8. Discuss costs for a new salt bin outside the Bay Horse/Fish and Chip Shop following ERYCs approval of the drawings.

The committee expressed concern that the potential cost of the bin may be considerably higher than the budgeted sum of £260. Councillor Butterfield will raise this item at the next Parish Council Meeting.

9 To discuss the Grant Application from the Scout and Guide Association.

The grant application submitted by the Scout and Guide Association was discussed in detail and the committee unanimously agreed that it would recommend to the next Parish Council Meeting that the grant request from the Scouts and Guide Association in the sum of £997.50 be paid. This would cover the cost of cavity wall insulation in the Scout and Guides HQ building.

10. Review misc. payments to date and agree action if necessary to be recommended to the Parish Council.

It was noted that to date, there was one miscellaneous payment of £150 for the development of the new web site. The Chair will report this to the next meeting.

11. To prepare recommendations to the Parish Council on the amount of grit to be purchased for winter 2013/14.

Councillor Butterfield agreed to meet the farmer- responsible for gritting to agree what quantity of grit should be purchased for use in the coming winter. Councillor Butterfield will then place a proposal before the Parish Council regarding the recommended spend.

12. To agree recommendations to the Parish Council for the amount of spend the Chair of the Council can approve to the local farmer for clearing snow and ice

The committee unanimously agreed that it would be recommended to the next Parish Council Meeting that the Chair of the Council be approved to authorise expenditure of up to £3000; this being the amount budgeted for this purpose.

13. Review the Finance Committee Terms of Reference made by the Parish Council.

The Chair explained the reason for the Finance Committee Terms of Reference and asked that member of the committee review them before the next meeting so that at the next meeting a decision could be made as to whether, any changes or not were required.

14. Review the Local Grant Fund for 2013-14 due to the rules of application changing.

The Chair outlined the new grant rules and said that he would be attending a meeting on the subject run by ERYC on the 31st July. The Parish Council submission will then be prepared at the next Finance Committee Meeting.

15. To agree a date for the next meeting.

The next meeting will be held at the Council Office on Thursday 15th August, commencing 7.30pm.