

Minutes of Stamford Bridge Parish Council meeting held on Monday 12<sup>th</sup> March 2018 at 7.30 pm in the Methodist Church meeting room.

Present: Councillors R Clarke (in the Chair), C Kealey, C Clarke, K Rutherford, Butterfield and R Bragg

Ward Councillors – Councillor Strangeway  
Councillor West

Parish Clerk            Dave King

Members of the public – 6

1. To receive apologies for absence.

Apologies for absence received from Councillors Flynn, Shuttleworth and McEnaney.

2. (a) To record declarations of interest by any member of the Council in respect of the Agenda items listed below. Members declaring interests should identify the Agenda item and type of interest being declared.

No declarations of interest declared.

(b) To note dispensations given to any member of the Council in respect of the Agenda items listed below.

No dispensations declared.

3. Public session (members of the public will adhere to the rules set by the Council for this session which will last a maximum of 15 minutes).

Items discussed during the public session include;

Sewer – smells

ERYC Garages

Road works – pipe damage

Traffic lights

Christmas lights

Salt bin on the viaduct

Break-ins of cars at the Village Hall and Old Station car parks

4. To receive reports (information only) from representatives of the following outside bodies:

4.1 Humberside Police

Humberside Police were unable to attend the meeting, but had sent copies of the monthly Humberside Police Parish/Town news release.

## 4.2 East Riding of Yorkshire Ward Councillor

Update from Ward Councillor Strangeways on the road works;

Trench filled in and lights taken away

Still problems with the old yellow boxed areas as cars keep stopping in what would have been a boxed area and block traffic wanting to turn right into Church Road.

To look at the bridge lights as they may need altering now the Avant lights have been removed.

Congratulated the Parish Council on the Tea Party which he had enjoyed.

Councillor West updated the Council on a traffic report that Street Works team are speaking with Avant regarding the issues from the sewer work and the traffic lights.

5. To confirm the Minutes of the meeting held on the 12<sup>th</sup> February 2018 as a true and correct record.

RESOLVED: (All in favour) that the Minutes of the meeting held on 12<sup>th</sup> February 2018 is a true and correct record.

Proposed by Councillor Kealey and seconded by Councillor C Clarke with all Councillors attending the meeting voting in favour,

6. To discuss matters arising from previous Minutes:

6.1 To discuss Data Protection requirements after the Clerk had attended the training.

The Clerk updated the Councillors on the main points to come out of the Data Protection training he had attended;

Ensuring that all Councillors are aware the law is changing  
No more use of personal email address for Council business  
The Clerk cannot act as the Data Protection Officer  
DPO required to manage any data breach  
Clear password policy  
Need for encryption on the Parish Council laptop  
Must have adequate firewall and virus protection

As this is very new the Councillors asked that the Clerk kept them updated with any changes.

6.2 Review the Over 60s tea party and discuss any changes required along with confirming a provisional date for next year.

Following a short discussion the Councillors agreed that the tea party had been very well received, and gave thanks to Councillor Rutherford for a wonderful afternoon.

It was agreed that the format for the party would remain the same for next year.

Thanks were also given to David Rutherford for all his help with the raffle.

The date for next year will be Saturday 16th February 2019.

#### 6.3 Update from Councillor Bragg on the 2018 Parish AGM.

The Parish AGM (Monday 21st May 7.30 pm (Sports Club/Cricket Field) will follow the same format as last year with two main speakers, ERYC Re-cycling and Bernard Stevens. Peter Arnott will also share an update on the Section 106 development. Organisations are invited to use this meeting to present a description of their group to the public and also advertise their activities.

#### 6.4 Update from Councillor Kealey and the Clerk on the extra notice board in the Square.

Councillor Kealey and the Clerk reported on a meeting with Phil Westoby regarding the extra notice board on the left hand side of the toilet block. Phil Westoby had confirmed that all the requirements that the Council had could be met by placing a notice board in that area. He gave the Clerk a verbal figure but said that he would put it in writing.

The Clerk is waiting for confirmation, but it is believed that Phil Westoby is away on holiday at the moment.

#### 6.5 Update regarding the road surfacing of the A166: problems with the new pipe work outside St Edmunds and the gritting and snow clearance.

This section was discussed during Public Forum and in the Ward Councillors report and was also part of the Chairman's report.

#### 6.6 For Councillor R Clarke to update the Council on the development of potential purchase of the area known as the Dresser Trust land situated behind Viking Road car park.

Councillor R Clark reported that the first offer had been rejected and was now waiting for a decision from a second offer that the Parish Council had made. To be moved to the April meeting.

7. To report and make relevant recommendations on new planning applications and subsequent plans received after the Agenda is sent out:

##### 7.1. No new planning applications

8. To report planning decisions by East Riding of Yorkshire Council:

8.1 Land South Of Roman Road, Adjacent Burtonfields, Barns Roman Road, Stamford Bridge - Erection of 152 Dwellings and associated road and sewer infrastructure following partial re-plan of the existing approved scheme of planning permissions 15/02451/STREM and 16/02239/STVAR

8.2 21 Hudson Close - Erection of two storey extension to side and single storey extension to rear

Planning permission granted by ERYC.

9. To receive the Chairman's Report (for information only)

With the triple whammy of the Avant roadworks, the A166 resurfacing and the "beast from the East" we tried our best to provide up to date information on both social media and on local and national radio, and to that effect I would like to thank on behalf of the Parish Chris Kealey who was down there most days to understand on the ground what was happening, and then what we could do to help the situation e.g. getting the traffic lights to work better and signage put up. Also, Gail Shuttleworth who was our information link putting this out to Facebook/local and national radio and the local press.

Things that exacerbated this were such as the 3 yellow-box junctions to provide gaps at junctions were taken away and despite questions raised we were told that they will be reinstated after the top surface has been applied. Temporary lines could not be put down due to danger to workmen and that they would not last more than 2 days.

We still have this problem but signs like saying not to block the junctions etc might help' so whilst our £2 million pound road surfacing continues we will still have problems – we are not clear of this yet, but as Wayne, the foreman at the Avant site said "he would like to thank the residents of St Edmunds for all their patience".

It was announced last week that the Reverend Fran will be leaving this Parish. It is with our thanks and good wishes that we say a fond farewell to her for all her work. As well as hatches, matches and dispatches she has become an integral part of the village life and we wish her well in her new role.

10. To receive the Clerk's Report (for information only)

The Clerk had already sent a copy of his report to the Councillors, but read it out for the public.

11. To discuss, if necessary, long-standing matters:

11.1 No long standing matters

12. Reports from Committee' Representatives:

12.1. Update from the Emergency Planning Committee

Councillor Butterfield confirmed that a meeting will be arranged to discuss the request for a salt bin on the Sustrans track and other salt bins.

He also updated the Councillors on the salting of the minor roads which had gone very well.

13. To receive matters raised by Members:

13.1 To discuss a grant application from Stamford Bridge Summer Fair and subsequent grants received after the Agenda is sent out

The Clerk had sent out a copy of the Summer Fair grant form to each Councillor, following a short discussion the Councillors asked the Summer Fair organizer for a summary of costs from last year and expected costs for this year. The item is to be passed to the Finance Committee.

13.2 To discuss an honorarium for work done in keeping the website up to date. It was agreed that the honorarium would be paid in April each year.

RESOLVED: The Clerk was asked to check if the money paid out was for 2017-18 or 2018-19 as it was expected that the lady keeping the web site up to date would retire in the new financial year.

13.3 Approve the Clerks Annual Membership of the SLCC at a cost of £147.00

Councillor Butterfield proposed the Clerks membership of the SLCC at a cost of £147.00, this was seconded by Councillor Bragg with all Councillors present in favour.

13.4 To discuss the number of complaints received on dog mess issues and putting a letter into the Link

The Councillors reported that they had received numerous complaints regarding the dog mess. The Clerk also confirmed that he received several e-mails on the same subject.

The Clerk had already sent the Councillors several pieces of information regarding the subject which could be used to form an information piece for the Link.

Councillor R Clarke agreed that he would arrange a piece of information to go into the Link.

13.5 Councillor Kealey to update the Parish Council on any developments from ERYC regarding the traffic survey.

Councillor Kealey reported that he had not received any further information regarding the traffic survey and asked that the item be moved to April.

13.6 Discuss re-joining the York Bus Forum for 2018 at a cost of £10.00.

Councillor Shuttleworth had reported to the Clerk that there was a York bus forum AGM in March and she recommended not making a payment until the AGM had taken place and the bus forum had been formed for another year. The Councillors asked for the item to be moved to April.



17. To confirm the date of the next meeting as Monday 9<sup>th</sup> April in the Village Hall back room.